Board of Directors Meeting: Tuesday, November 24, 2020
6:00-8:30pm
Program and Development Committees
Board Meeting

Participants agree to honor the group by demonstrating: Confidentiality, Listening, Respect, Honesty, Humility, Seeking to Understand, Not Taking Things Personally, Caring About CAP. Use “I” statements. Everyone Has Their Own Truth. Be Open to Fun.

Our meeting will be more effective if you: Do Not Interrupt, Raise Your Hand to Speak, Turn Off Your Cell Phone, and Avoid Side Conversations.

Call to Order: 6:02pm
Roll Call

Community Action Partnership Statements:
a. Mission Statement: Community Action Partnership of Sonoma County creates economic pathways that last from generation to generation. Read by Jamie Padilla
b. Vision Statement: Community Action Partnership of Sonoma County strives to eliminate poverty and invests in families through partnerships, advocacy and high-impact programs. Read by Johnny Nolen
c. Promise Statement: Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other. Read by Jim Sansone

Public Comments, Introductions, Announcements: NA

Program Committee:
Call to Order: 6:05
Head Start Self Assessment: Discussion and Action Needed
Head Start Refunding Application: Discussion and Action Needed
Todd Sheffield motions the approval, Joey seconds the motion of Head Start Items. No Oppositions and None Abstained. Head Start Self Assessment and Refunding Application moved to Board Consent Agenda.
Head Start Focus Area 1: Informational
Program Dashboard: Informational
Grant Information Forms: Informational
PGE: 2020 Wildfire Relief
United Way Bay Area: VITA EITC Outreach
OCAP, State of CA: OCAP Economic Empowerment Program
Campbell Foundation: Disaster Relief and Recovery
HHS/ACF/OHS: ACF Head Start

Adjourned: 6:53pm

Development Committee:
Call to Order: 6:53pm
Dashboard Highlights: Informational
Year End Donor Calls: Informational/Discussion
Board Member Giving: Informational
Adjourned: 7:28

Full Board Meeting
Call To Order: 7:28pm

Consent Agenda

Review and make any adjustments to the agenda: Pull For Discussion/Amendments
Liz to amend agenda:
- Remove CSBG Budget Approval from tonight’s agenda
- Add “September” to Financials approval
- Add Approval of Head Start Items discussed in programs to Consent Agenda:
- Grant year 2 Approval, Self Assessment, and Focus Area 1

Changes will be Italicized and Bolded

Johnny Nolen Motions to new agenda, Joey hejnowicz seconds. No oppositions and none abstained

Review and approve October 27th, 2020 minutes

Review and Approve September Financials

Approve Grant Information Forms, as discussed in Program Committee

Todd Sheffield motions to approve, Joey Hejnowicz seconds the motion. No oppositions and none abstained.

Approve Head Start Self Assessment, Refunding Application, and Grant Year 2 Approval as discussed in Program Committee

1. New Business/Actions required
   CSBG Budget Approval: Moved to December
   HS Budget approval: Todd discussed with Board of Directors and Committee recommended approval during finance committee.

   Joey Hejnowicz motions for approval, Denise Ragozzino seconds the motion. No Oppositions and none abstained.

   Richard Horrell BOD Election: Discussion ensued between Board members

   Johnny Nolen Motions for approval, Joey Hejnowicz seconds the motion. No oppositions and none abstained

   2020 CAP Sonoma Board of Directors Officer Elections MAKE RESOLUTION TOMORROW AND SEND OUT RESOLUTIONS

   Nominations:
   - Pres: Johnny Nolen as President
   - VP: Denise Ragozzino as Vice President
   - Secretary: Jamie volunteers as Secretary
   - Treasurer: Todd Volunteers as Treasurer

   Haejin Han motions keep the same officers, Johnny Nolen seconds the motion. No opposition and none abstained.

   2021 Leadership Conference: Informational

2. Monthly/Bi-Monthly Updates:
   - Executive Director’s Report: Next Month
   - Fiscal Update: Next month
   - Governance Update: Next Month
   - Policy Council Liaison Update: Next Month
   - Advocacy Update: Next Month

3. Correspondence

Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves, and each other.
4. Board Comments
5. Informational Items
6. Adjournment: 7:48pm

Committee Members: Johnny Nolen, Shaun Moran, Denise Ragozzino, Joey Hejnowicz, Todd Sheffield, Jeremy Johnson, Tim Sergent, Betzy Chavez, Susy Valle, Haejin Han, and Jim Sansone

Committee Members Not Present: Tim Sergent (Unexcused), Jeremy Johnson, and Betzy Chavez.
Guests: NA
Quorum Present: Yes
Staff: Susan Cooper, Rupinder Malhi, Marcus Clarke, Lisa Grocott, Elizabeth Price
Minutes taken by Elizabeth Price