



Community Action Partnership of Sonoma County
A 501(c)(3) not for profit organization.

141 Stony Cir, Ste 210
Santa Rosa, CA 95401-4610

Phone: (707) 544-6911
Fax: (707) 526-2918

Board of Directors Meeting: Tuesday, October 27, 2020
6:00-8:30pm
Full Board Meeting

Participants agree to honor the group by demonstrating: Confidentiality, Listening, Respect, Honesty, Humility, Seeking to Understand, Not Taking Things Personally, Caring About CAP. Use "I" statements. Everyone Has Their Own Truth. Be Open to Fun.

Our meeting will be more effective if you: Do Not Interrupt, Raise Your Hand to Speak, Turn Off Your Cell Phone, and Avoid Side Conversations.

Call to Order: 6:00pm

Roll Call

Community Action Partnership Statements:

- a. **Mission Statement:** Community Action Partnership of Sonoma County partners with the community to empower low income families through community engagement, health and wellness, education, and financial stability strategies. *Read By Denise Ragozzino*
- b. **Vision Statement:** Community Action Partnership of Sonoma County strives to eliminate poverty and invests in families through partnerships, advocacy and high-impact programs. *Read by Jim Sansone*
- c. **Promise Statement:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other. *Read by Johnny Nolen*

Public Comments, Introductions, Announcements:

- a. Introduction to Guests: Gail Ervin and Richard Howell, June Nguyen from R.J.Riccardi, Katie Watts
Communications Manager

1. Consent Agenda

- a. Review and make any adjustments to the agenda
 - i. Item to be pulled: **Audit Presentation Proposed to be completed before Grant Information forms. Johnny Nolen motions to approve, Jamie Padilla seconds the motion. No oppositions and none abstained**
- b. Review and approve September 28th, 2020 minutes
 - i. **Jamie Padilla Motions to approve, Denise Ragozzino seconds the motion. No oppositions and none abstained.**

2. New Business/Actions required

- a. Grant Info Forms: Approval
 - i. **Joey Hejnowicz motions to approve, Jim Sansone seconds the motion. No Oppositions and none abstained.**
- b. Audit Presentation: 7:00 pm
- c. Officer Elections in November
- d. Johnny Nolen term renewal via Zoom
 - i. **Unanimously, Johnny Nolen's term has been renewed for the next 3 years.**

3. Monthly/Bi-Monthly Updates:

- a. Executive Director's Report: Susan Cooper
- b. Development/Communications Update
- c. Fiscal Update
- d. Governance Update

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- e. Policy Council Liason Update
- f. Advocacy Update
- g. Program Dashboard
- 4. Correspondence**
- 5. Board Comments**
- 6. Informational Items**
- 7. Adjournment: 7:19 pm**

Committee Members: Members: Johnny Nolen, Shaun Moran, Denise Ragazzino, Joey Hejnowicz, Todd Sheffield, Jeremy Johnson, Tim Sergent, Betzy Chavez, Susy Valle, Haejin Han, and Jim Sansone

Committee Members Not Present:

Guests: Richard Horrell, June Nguyen

Quorum Present: yes

Staff: Marcus Clarke, Susan Cooper, Katie Watts, Rupinder Malhi, Elizabeth Price

Minutes taken by Elizabeth Price