



Community Action Partnership of Sonoma County
A 501(c)(3) not for profit organization.

141 Stony Cir, Ste 210
Santa Rosa, CA 95401-4610

Phone: (707) 544-6911
Fax: (707) 526-2918

www.capsonoma.org

Board of Directors Meeting: Tuesday, February 23, 2021
6:00-8:30pm
Board Meeting

Participants agree to honor the group by demonstrating: Confidentiality, Listening, Respect, Honesty, Humility, Seeking to Understand, Not Taking Things Personally, Caring About CAP. Use "I" statements. Everyone Has Their Own Truth. Be Open to Fun.

Our meeting will be more effective if you: Do Not Interrupt, Raise Your Hand to Speak, Turn Off Your Cell Phone, and Avoid Side Conversations.

Call to Order: 6:04pm by Chair Board, Johnny Nolen

Roll Call: *Visual Roll Call taken by Board Clerk*

Community Action Partnership Statements:

- a. **Mission Statement:** Community Action Partnership of Sonoma County creates economic pathways that lasts from generation to generation. ***Read by Johnny Nolen***
- b. **Vision Statement:** Community Action Partnership of Sonoma County strives to eliminate poverty and invests in families through partnerships, advocacy and high-impact programs. ***Read by Todd Sheffield***
- c. **Promise Statement:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other. ***Read by Jim Sansone***

Public Comments, Introductions, Announcements: Kirstyne Lange, Equity and Diversity Consultant

Consent Agenda:

-Review and make any adjustments to the agenda: Pull For Discussion/Amendments. ***Changes made will be Italicized and Bolded***

Elizabeth To remove 'Review and Approve Financials' from this month's Agenda.

-Review and approve January 28th minutes

~~Review and Approve Financials~~

Johnny Nolen motions to approve, Joey Hejnowicz seconds the motion. No Oppositions and Betzy Chavez abstained due to her absence last meeting.

New Business/Actions required:

-Grant Information Forms: Approval

"Expanding the Conversation" - CCOR on KSRO: These funds would be use to help with operations of the Community Conversations on Race- i.e. Translations services and collaboration efforts with KSRO

Johnny Nolen motions to approve, Jeremy Johnson seconds the motion. No opposition and none abstained.

-Head Start Non-Federal Share Waiver: Approval: This approval is of the Head Start/Early Head Start annual waiver to make up for the lack of In-kind for the 2020-2021 School Year. This year we are asking for \$1.6 Million dollars forgiven. ***Todd Sheffield motions to approve, Jim Sansone seconds the motion. No Oppositions and none abstained.***

-Executive Directors Report: Informational, Susan Cooper: *Please reach out to the board clerk for supplemental information*

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-Diversity, Inclusion and Equity Presentation: Informational, Kirstyne Lange: *Please reach out to the board clerk for supplemental information*
-2021 Employee Handbook Updates and Approval: Michael McDonald
Johnny Nolen motions to approve, Richard Horrell seconds the motion. No opposition and none abstained.

7:30PM Monthly/Bi-Monthly Updates:

-Fiscal Update: Rupi
-Policy Council/Head Start Update
-MLTC 2021 : Richard and Haejin

Correspondence

-CSD Audit Services Unit (ASU) 2020 Single Audit Report, Transmittal report: Informational

Board Comments

Informational Items

Adjournment: 7:41PM

Committee Members: Johnny Nolen, Denise Ragozzino, Jamie Padilla, Joey Hejnowicz, Todd Sheffield, Jeremy Johnson, Tim Sergent, Betzy Chavez, Susy Valle, Haejin Han, Jim Sansone, Richard Horrell

Committee Members Not Present: Tim Sergent, Denise Ragozzino, Susy Valle, and Jamie Padilla

Guests: Kristyn Lange

Quorum Present: Yes

Staff: Elizabeth Price, Susan Cooper, Rupinder Malhi, Mary Watts

Minutes taken by Elizabeth Price

Please inquire with the Board Clerk for video recording of this meeting