



141 Stony Cir, Ste 210  
Santa Rosa, CA 95401-4610

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[www.capsonoma.org](http://www.capsonoma.org)

## Board of Directors Meeting: Tuesday, November 23, 2021

6:00-8:30pm

Regular, Full Board Meeting

via Zoom

Participants agree to honor the group by demonstrating: Confidentiality, Listening, Respect, Honesty, Humility, Seeking to Understand, Not Taking Things Personally, Caring About CAP. Use "I" statements. Everyone Has Their Own Truth. Be Open to Fun.

Our meeting will be more effective if you: Do Not Interrupt, Raise Your Hand to Speak, Turn Off Your Cell Phone, and Avoid Side Conversations.

### Call to Order

### Roll Call

### Community Action Partnership Statements:

- a. **Mission Statement:** Community Action Partnership of Sonoma County creates economic pathways that lasts from generation to generation. *Read By Jim Sansone*
- b. **Vision Statement:** Community Action Partnership of Sonoma County strives to eliminate poverty and invests in families through partnerships, advocacy and high-impact programs. *Read by Denise Ragozzino*
- c. **Promise Statement:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other. *Read By Jamie*

### Public Comments, Introductions, Announcements:

Guest: Perspective Board Member, Connie Lopez Marx

### Consent Agenda

Review and make any adjustments to the agenda: Pull For Discussion/Amendments. *Changes made will be Italicized and Bolded*

*Remove Audit Presentation, will be pushed to December meeting*

*Add CSBG Execution Resolution: Approval, Elizabeth Winkler*

*Add Closed Session @ End of meeting RE: Marta's Email to Board of Directors, Susan Cooper and Mike*

### McDonald

*Denise Ragozzino motions for Agenda Amendments, Susy Valle seconds the motion. No Oppositions and none abstained.*

Review and approve October 26, 2021 minutes.

*Johnny Nolen motions to approve the minutes, Jim Sansone seconds the motion. No Oppositions and None Abstained.*

### New Business/Actions required:

Annual Audit Presentation and Approval: Karl Eck, Wipfli

*Moved to December Meeting*

other.



Community Action Partnership of Sonoma County  
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[www.capsonoma.org](http://www.capsonoma.org) HS Continuing Year

3 Funding Grant: Lisa Grocott, HS/EHS Director

HS to EHS Slot Conversion, Approval: Lisa Grocott

***Johnny Nolen motions to approve, Jamie Padilla Seconds the motion. No opposition and none abstained.***

HS Budget, Approval: Heather Ippoliti, Fiscal Controller

***Johnny Nolen motions to approve, Denise Ragozzino seconds the motion. No opposition and none abstained.***

HS/EHS Year 3 Refunding Application, Approval for Submission

***Johnny Nolen motions for approval, Jim Sansone seconds the motion. No opposition and none abstained.***

Bank Summarization and Items needing approval

Add Authorized Signers to Safety Deposit Box: Kathy Kane and Heather Ippoliti, Approval

***Johnny Nolen motions for approval, Jim Sansone seconds the motion. No opposition and none abstained.***

Fraudulent accounts and moving forward

Authorization to close Operating and Payroll accounts at Exchange Bank, Approval: Heather Ippoliti

***Johnny Nolen motions for approval, Susy Valle seconds the motion. No opposition and none abstained.***

Committee Selection: Finance/HR and Governance

***Committees selected and will be published in December***

2022 Board and Committee Calendar: Approval, Elizabeth Winkler

***Johnny Nolen motions to approve, Denise Ragozzino seconds the motion. No opposition and none abstained.***

Strategic Plan Update: Elizabeth Winkler, Informational

Civic Engagement & Advocacy

What would the board like to focus on next?

***Susy is requesting needs from the programs, as to where to direct the board's advocacy efforts. Will report back in January.***

2022 CAP Conferences: Susan Cooper, Informational

#### **Monthly/Bi-Monthly Updates:**

Programs Dashboard: Iliana Valenzuela

Fiscal Update: Heather Ippoliti

#### **Correspondence**

#### **Board Comments**

Thank you Jamie for your time and service to our Board of Directors and CAP Sonoma for the last 8 years!

#### **Adjournment:7:30pm**

**\*\*Closed Session\*\***

**Committee Members: Johnny Nolen, Denise Ragozzino, Joey Hejnowicz, Jeremy Johnson, Tim Sergent, Betzy Chavez, Susy Valle, Jim Sansone, Richard Horrell, Jaime Padilla, Edward Chio**

**Committee Members Not Present:Jeremy Johnson, Betzy Chavez, Richard Horrell**

**Guests: Connie Marx Lopez**

**Quorum Present: Yes**

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**Cooper, Lisa Grocott, Mike McDonald, Iliana Valenzuela, Heather Ippoliti, Elizabeth Winkler Minutes taken by Elizabeth Winkler**

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